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Beginner's Guide to Google Apps for Education!

Teacher Professional Learning Course   (10 non-registered hours)

Google Apps for Education is a powerful suite of online applications and tools that enable twenty-first century productivity, sharing and collaboration. With Google Apps available to all teachers and students in NSW Department of Education schools, now is an excellent time to become familiar with the tools and explore how they can best be used to enhance learning in your classroom. This course is intended for beginners with little or no experience in using *Google Apps for Education*.

"The number of available applications that rely on cloud technologies has grown to the point that few education institutions do not make some use of the cloud, whether as a matter of policy or not..."

- 2014 Horizon Report, K-12 Edition, p. 36

This indroductory level course is comprised of two parts - a workshop day (5.5hrs) and a follow-on component (4.5hrs).

In the workshop, participants will be introduced to the most common applications - including *Docs, Sheets, Slides and Drive* - in a supportive environment where beginner-level skills are consolidated through hands-on activities. These activities include the use of *Google Docs* to scaffold brainstorming and collaborative writing, *Google Sheets* for recording, sharing, interpreting and visualising simple datasets, *Google Slides* for media-rich class presentations and *Google Drive* for storing, organising and sharing data in the cloud. Participants examine and build upon case studies of best practice across a range of Stages and KLAs.

The follow-on component for this course is an opportunity for you to take what you learned during the workshop and apply it to your own context. For the follow-on, participants will :

> design and deliver a lesson using one or more of the *Google Apps for Education*

> share their lesson to an online community & interact with other teachers

> complete a personal reflection piece and a course survey.

Course Developer & Facilitator

Michael Stevenson

Michael is a lecturer in the School of Education at Macquarie University. Since commencing his teaching career in 2001, he has taught English, ESL, Music and Technology in secondary schools across northern and western Sydney. In addition to teaching, he worked as Leader of Learning Technologies in the secondary Catholic system Diocese of Parramatta, facilitating the implementation of learning management systems, technology mentoring, 1-1 programs and ICT-curriculum alignment. As a researcher, Michael has worked on a range of technology-related research projects with Education Services Australia, the Australian Independent Schools Network (AIS) and Department of Education (DoE). His doctoral study explores the role of technology-enabled Personal Learning Networks in teacher professional learning.

REGISTER NOW!

Register online through MyPL@EDU
https://www.det.nsw.edu.au/docprs/welcome.do
MyPL Course Code: NR08355

NSW DoE teachers: Log into MyPL@Edu with your DoE credentials & search for the course using the above code or course title. Government schools will be charged internally by the NSW Department of Education. This will be reflected on your sundry tax invoice statement.

Non-DoE teachers: You will need to sign up for a username and password to access MyPL. Just click "Don't have a username" on the MyPL website and follow the instructions. Private schools and other institutions will be invoiced by the NSW Department of Education.

Please note: Any cancellations made within 5 days of the course, or no-shows, will be charged to your school.

WHO	All teachers
WHEN	Please see website for dates **www.macict.edu.au**
TIME	9am-3:30pm
LOCATION	North Ryde, NSW
COST	$285 (incl GST)
CONTACT	macictsupport@det.nsw.edu.au Phone: 02 9850 4310

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